

Notice Inviting e-Tender No. : PMU/1383/2025-2026
Project Director, Kolkata Municipal Corporation-Sustainability, Hygiene and Resilience Project
Tender Reference No:

Detail of Scheme(s)/ Work(s) :

Sl.no.	NAME OF WORK	ESTIMATE AMOUNT (RUPEES)	EARNEST MONEY (RUPEES)	TIME OF COMPLETION (DAYS)
1	Supply and Installation of Interior items for Project Director's Chamber at 2nd floor of Kolkata Municipal Corporation – Sustainability Hygiene and Resilience Project (KMC-SHARP) office "UNNAYAN BHAWAN", 206, A.J.C BOSE ROAD, KOLKATA-700017.	ITEM RATE	2% OF Quoted Amount	7

- 1) 1) In the event of e-filing, intending bidder may download the tender documents from the website <http://etender.wb.nic.in> directly with the help of Digital Signature Certificate. Necessary cost of tender documents (tender fees) and Earnest Money has to be deposited by the bidder through the following payment mode as per Memorandum of Finance Department vide No. 3975-F(Y) dated 28th July, 2016 (Refer instruction to Bidder).
 - i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
 - ii) RTGS/NEFT in case of offline payment through bank account in any bank.
- 2) Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <https://etender.wb.nic.in>
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated.
- 4) The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL DOCUMENTS of the tenderer is found qualified by the 'Tender Evaluation Committee'. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 5) After technical evaluation financial Bid will be opened and Financial Evaluation will be done.
- 6) After completion of the Financial Evaluation against specific e-tenders, Award of Contract (AOC) shall mandatorily be uploaded in the system against the successful bids.
- 7) The EMD of the successful bidder and all tender paper costs will be transferred to the KMC Account from the pooling Account. Concerned departments will send the transfer report to Treasury regularly for entry in common collection system.

8) Eligibility criteria regarding credential for participation in the tender.

A) The prospective bidder having credential as per Mpl. Commissioner's Circular No. 48 of 2017-18, Dated 1st November 2017 of The Kolkata Municipal Corporation(Details given in Tender Form). Similar work /Building Work is preferable.

1. For 1st call of NIT:

i) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of **40% of the estimated amount** put to tender during 5 (five) years prior to the date of issue of the tender notice; or,

ii) Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of **30 % of the estimated amount** put to tender during 5 (five) years prior to the date of issue of the tender notice; or,

iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of **80% or more and value** of which is not less than the desired value at (i) above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e, the tenderer.

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e, the tenderer.

2. For 2nd call of NIT:

i) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,

ii) Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 25% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,

ii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at (i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e, the tenderer.

3. For 3rd call of NIT

- i) Intending tenderers should produce credentials of similar nature of completed work of the minimum value of 20% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- ii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 70% or more and value of which is not less than the desired value at (i) above,

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e, the tenderer.

B) Others terms and conditions of the credentials:-

- i) Payment certificate will not be treated as credential;
 - ii) Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State/Central Government, State/Central Government undertaking, Statutory/Autonomous bodies constituted under the Central/State statute, on the executed value of completed/running work will be taken as credential.
- In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e, the tenderer.

NOTE:-

Credential of a Similar Nature of Completed Works Means:-

- 1) For Building Construction Works:- Credential of Any kind of Building Construction Works.
- 2) For Building Maintenance Works:- Credential of Any kind of Building Maintenance works and or Construction Works.

C) The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

D) Bidders shall submit copy of

- (a) Income Tax Acknowledgement Receipt for the latest Assessment year,
- (b) valid PAN issued by the IT Dept., Govt. of India,
- (c) valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act 2017 with the Technical Bid Documents.
- (d) Valid P.Tax certificate

E) Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted along with the application. The company shall furnish the Article of Association and Memorandum.

F) A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm.

- 9) No Running payment for work Will Be allowed, unless it is approved by appropriate K.M.C. Authority.
- 10) No mobilisation advance and secured advance will be allowed.
- 11) Security Deposit: Retention money towards performance Security amounting to 10% (ten percent) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit.
- 12) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
- 13) All materials required for the proposed work including cement and steel shall be of specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes under GST. Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory or Government Engineering College shall have to be conducted by the agency at their own cost.
- 14) Constructional Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from every Bill of the selected agency.
- 15) There shall be no provision of Arbitration.
- 16) Bid shall remain valid for a period not less than 120 (one hundred twenty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

17) Date and Time Schedule:

SL.NO.	Particulars	DATE	TIME
1	Date of uploading of N.I.T. & other Documents (online)	20.02.2026	02:00 PM
2	Documents download/sell start date (Online)	20.02.2026	02:00 PM
3	Documents download/sell end date (Online)	28.02.2026	02.00 PM
4	Bid submission start date (On line)	20.02.2026	02:00 PM
5	Bid Submission closing (On line)	28.02.2026	02.00 PM
6	Bid opening date for Technical Proposals (Online)	28.02.2026	02.30 PM
7	Date of uploading list for Technically Qualified Bidder (online)	TO BE NOTIFIED LATER	TO BE NOTIFIED LATER
8	Date for opening of Financial Proposal (Online)	TO BE NOTIFIED LATER	TO BE NOTIFIED LATER

- 18) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 1 (ONE) year from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect / damage is found during the period as mentioned above, the contractor shall make the same, good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect. Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 1 (ONE) year from the date of completion of the work.
- 19) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 20) Earnest Money: The amount of Earnest Money as per the appropriate clause in the shape of Net Banking or RTGS/NEFT.
- 21) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all informations that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 22) The intending Bidders should clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Director General (Civil), KMC reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- 23) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in before tendering the bids.
- 24) Conditional / Incomplete tender will not be accepted under any circumstances.
- 25) The intending tenderers are required to quote the rate online.
- 26) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
- 27) Guiding Schedule of Rates: Rates have been taken from preveling P.W.D. (W.B.) Schedule of Rates for "Building Works" and "Sanitary & Plumbing Works" effective in KMC along with upto date corrigenda & addenda and approved rates of the of KMC as applicable or any other schedule of rates as applicable as per the Engineer-in-charge.
- 28) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 29) The Director General (C), Kolkata Municipal Corporation, reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

30) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

No. price preference and other concession will be allowed.

If the dates fall on holidays or on days of bandh or natural calamity, the dates defer to next working days.

**Project Director,
Kolkata Municipal Corporation-Sustainability, Hygiene And Resilience Project.**

INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

i. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://etender.wb.nic.in>, the contractor is to click on the link for e-Tendering site as given on the web portal.

ii. Digital Signature certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token. After the receipt of the digital signature, if the vendor feels for any assistance they can contact IT Department of KMC for assistance.

iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. Submission of Tenders:

Tenders are to be submitted through online to the website in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

1) Login by bidder:

a) A bidder desirous of taking part in a tender invited by KMC etc. shall login to the e-Procurement portal of the Government of West Bengal <http://wbtenders.gov.in> using his login ID and password.

b) He will select the tender to bid and initiate payment of pre-defined EMD/Tender Fees for that tender by selecting from either of the following payments modes:

1. EARNEST MONEY DEPOSIT (EMD):

A. Guidelines of Asian Development Bank(ADB) regarding EMD shall have to be followed.

B. Bid Security deposit equal to an amount of **2% of Quoted Rate** in the form of A/C Payee Demand Draft from a commercial Bank/Bank Guarantee from a Commercial Bank which should remain valid at least for a period of 45 days beyond the final bid validity period as per the following details, must accompany the tender.

1	Bank Name & Address	ICICI BANK LTD., Beck Bagan Branch, Kolkata – 700017
2	A/c Title	KOLKATA MUNICIPAL CORPORATION SHARP
2	A/c No.	104905500975
3	IFSC Code	ICIC0005721
4	MICR CODE	700229196

Tender not accompanied with prescribed EMD or EMD submitted in any other form i.e. Cheque or Cash will not be considered for evaluation.

C. **FOREFEITURE OF EMD:** The EMD will be forfeited under the following conditions:

a. If the tenderer withdraws or amend, impairs or derogates from the tender in any respect within the period of the validity of the tender.

- b. If the bidder withdraws the bid before the expiry of the validity period of the bid or within the time frame of the extension given by Project Director, KMC-SHARP in special case communicated before the expiry of the bid.
- c. If the bidder fails to comply with any of the provisions of the terms and conditions of the bid document.
- d. If the selected bidder fails to execute agreement in prescribed format within the prescribed time.

D. RETURN OF EMD

- a. The earnest money of all the unsuccessful bidders will be returned as early as possible after the expiry of the period of the bid validity but not later than 30 days of the issue of the work order to the successful bidder.
- b. The EMD of the successful bidder shall be deposited in the bank account of KMC-SHARP as a security deposit and shall be returned after one month of successful completion of maintenance.
- c. No interest will be paid by this office on the Earnest Money Deposit.

B **Technical Proposal:** The Technical proposal should contain scanned copies of the following in two covers (folders).

(a) Statutory Cover/Technical Cover Containing the following documents:

I) Prequalification Document

I) Prequalification Application.

II) Copy of Demand Draft.

III) Tender Form & N.I.T. (download properly, fill up properly and upload the same Digitally Signed).

(b) Non-statutory Cover/My Space Containing the following documents:

i. IT, Saral for the Assessment of current year.

ii. (a) Valid PAN issued by the IT Dept., Govt. of India,

(b) Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act 2017

iii. Registration Certificate under Company Act. (if any).

iv. Registered Deed of partnership Firm / Article of Association & Memorandum.

v. Power of Attorney (For Partnership Firm / Private Limited Company, if any).

vi. Or any other documents the bidder feel to submit as credential.

vii. Equipment (if any.)

viii. Company valid P-Tax Certificate (up to-date).

ix. Documents related to appointment to a degree or diploma holder in Civil Engineering with pass certificate. (declaration as on current year/date)

N.B.:Failure of submission of any of the above mentioned documents will render the tenderer liable to be rejected for both statutory & non statutory cover

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS
SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab “ Submit Non Statutory Documents’ to send the selected documents to Non-Statutory folder.
Next Click the tab “ Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

SL.NO	Category Name	Sub-Category Description	Detail(s)
1	Certificate(s)	Certificate(s)	VALID PAN, VALID GST, LATEST ITR RECEIPT
2	Company Detail(s)	Company Detail(s)	Proprietorship Firm (Trade License) Partnership Firm (Partnership Deed, Trade License,Power of Attorney) Ltd. Company(Incorporation Certificate, Trade License,Power of Attorney) Valid Trade Licence
3	Credential	Credential 1 & Credential 2	Similar nature of work done & completion Certificate which is applicable for eligibility in this tender.
4	Declaration 1	Affidavit	Declaration through affidavit by the prospective bidders.

1. Opening & evaluation of tender: Mention In Table .

2. Opening of Technical Proposal:

Technical proposals will be opened by the Director General, Kolkata Municipal Corporation, and his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

3. Intending tenderers may remain present if they so desire.

4. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

5. Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

6. Summary list of technically qualified tenderers will be uploaded online.

7. Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals

8. During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

C **Financial Proposal**

1. The financial proposal should contain the following documents in one cover (folder) i.e.

Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above / Below / At per) online through computer in the space marked for quoting rate in the BOQ.

2. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Financial capacity of a bidder will be judged on the basis of information furnished

3. In case quoting any rate in Tender Form, the tenderer is liable to be summarily rejected.

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false

documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

a. Rejection of Bid:

Employer (Tender Accepting Authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (Tender Accepting Authority) action.

b. Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement in as per KMC standard form will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website, along with requisite cost through Demand Draft / Pay Order issued from any nationalised bank in favour of the "KOLKATA MUNICIPAL CORPORATION SHARP" of the concerned work within time limit to be set in the letter of acceptance.

Each interested bidder is allowed to submit only a single tender. Tenders must be submitted in sealed envelope on or before the last day of submission. The Bids should be addressed to The Project Director, KMC-SHARP. The Tender should be sent to the office of Project Director, KMC-SHARP, 206, A.JK.C. Bose Road, Kolkata – 700017 on or before the due date. Tender Application received after the expiry of the due date and time shall not be considered.

Additional Conditions/Requirements

1. The Tender will be accepted by the Competent Authority in KMC-SHARP as per the existing norms of KMC-SHARP/KMC.
2. The Directorate reserves the right to reject any or all Tenders/extend the date of opening of Tender etc. without assigning any reasons thereof.
3. In addition to its right to determine the contract upon fault of the Successful Bidder, the office of Project Director reserves the right to cancel the contract after giving a month's notice to the contracting agency in whole or in part without assigning any reasons and also reserves the right either to pay or not to pay the Successful Bidder for either part of the contract work or whole of the contract work executed, if they are not according to the KMC-SHARP's specifications and complete satisfaction.

Legal

1. The successful Company/Firm/Agency shall maintain all statutory registers under the Law. The agency shall produce the same on demand to the concerned authority of the office of Project Director, KMC-SHARP or any other authority under the Law.
2. The Tax Deduction at Source (TDS) shall be deducted as per the provisions of Income Tax Department, as amended from time to time and a certificate to this effect shall be provided to the agency by the office of Project Director, KMC-SHARP.
3. In case of breach of any terms and conditions attached to this contract, the office of Project Director, KMC-SHARP reserves right to terminate the contract during the period after giving a month's notice to the contracting agency and may also forfeit the performance security.

**Project Director,
Kolkata Municipal Corporation-Sustainability, Hygiene and Resilience Project.**

PRE-QUALIFICATION APPLICATION

To
The
Project Director,
Kolkata Municipal Corporation-Sustainability, Hygiene and Resilience Project,
206, AJC BOSE ROAD,
KOLKATA - 700017

Ref: Tender For : _____

Name of work: Supply and Installation of Interior items for Project Director's Chamber at 2nd floor of Kolkata Municipal Corporation – Sustainability Hygiene and Resilience Project (KMC-SHARP) office "UNNAYAN BHAWAN", 206, A.J.C BOSE ROAD, KOLKATA-700017..

eNIT No.: PMU/1383/2025-2026

Sl no. (if any) :

of the Project Director, Kolkata Municipal Corporation-Sustainability, Hygiene and Resilience Project

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of

_____ in the capacity of _____
duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- 1) Tender Inviting & Accepting Authority can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority reserve the right to reject any Enclosure(s): e-

Filling:-

- 1) Statutory Documents.
- 2) Non Statutory Documents.

Date _____

Signature of applicant including title and capacity in which application is made.

Experience Profile

Name of the Firm: _____

List of projects completed that are similar in nature to the works as per Eligibility criteria mentioned in Sl.No. 8.

Note:

1) Certificate from the Employers to be attached

2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting the work	Actual Date of completion of work	Reasons for delay in completion (if any)

**Signature of applicant including title and capacity in
which application is made.**

QUERY FORM

(To be filled up by the)

Questions

Answer:

1. What is the name and style of the Firm or individual tendering?
2. What is the address of the Firm or individual tendering?
3. If the business of the tender is a partnership one, then state the name and addresses of all the partners.
- 4.(a) State the partnership registration number and the date of registration of the firm.
(b) If the business is not a partnership one, then state the name of the sole-proprietor and his address.
(c) If the tenderer or in case of a firm any of the partners of the firm, or the sole-proprietor of the firm, a minor or a Pardahnashin lady ?
5. State the year when the business or the firm was established.
- 6.(a) Has the tenderer executed similar articles previously?
(b) If so, to whom, where and when?
(c) Has any officer or servant of the K.M.C. any share or interest in your business?
(d) If so, state the name of the officer or servant and the nature and particulars of the share or interest.
(e) Is the tenderer or in the case of a Firm, any of the partners of the Firm, or the sole-proprietor of the Firm, related by blood-relationship to or is closely connected by marriage with the Mayor, Dy. Mayor Alderman or Councillor or any officer of the K.M.C.?
(f) If so, state definitely with whom you are related and the nature of such relationship.
- 7.(a) Have you deposited earnest money?
(b) If so, state the number and date
- 8.(a) Have you taken out Contractor's License under Section 199/200 of the K. M. C. Act, 1980.
(b) If so, state the number class and the date of the License and the period for which the License will remain in force.
9. Have you a Sales Tax Registration Number?
10. Must submit the Income Tax Clearance Certificate along with the tender valid on the date of the tender.
11. Must submit along with the Tender, Sales Tax Clearance Certificate valid on the date of the tender.

N.B.: Sales Tax should be considered here as a GST

TENDER AND DECLARATION

I/We _____ the tenderer do hereby declare that the answers given in the previous page are true to my / our knowledge.

I/We also agree to do all extra works which are not specified in the said Schedule of works at the item rate quoted.

I/We further agree that the item rate tendered by me/us above will hold good and be binding not withstanding any increase in the price for materials and labour or other charges.

I/We further agree to be bound by the rules in regard to tenders in vogue in the Corporation and the provisions of the Standard Specification of the Corporation.

And should this tender be accepted by the Corporation I/We do hereby bind myself/ourselves and my/our successors and assignees to abide by and fulfill all the terms and conditions as specified or in default thereof to forfeit the security deposit and make good to the Corporation all damages as mentioned in the said specification and contract.

N.B. --- All unnecessary words in this form must be scored out and initialed by the tenderer.

Signed this _____ the _____ day of _____ 20 _____ at _____

Signature of the Party tendering

Address

Trade License No.

Attested by

Address

Date

Where the tender is submitted by a Corporation it should be signed by a Principal Officer of the Corporation or by an agent duly authorized in that behalf and be attested by a witness. Where it is submitted by a firm it should be signed by the proprietor or one of the partners or by an Agent duly authorized in that behalf by the firm and be similarly attested.